

Standard Format for C.V.

1. Full Name in English:-.....

Full Name in Hindi:-.....

2. Father's/Mother's Name:-.....

3. Date of Birth:-.....

Latest Passport Size
Color Photograph

4. Address for Communication:

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.....Ph. No.....

Email ID.....

5. Present/Last position held with full address:-

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6. Academic Qualifications (beginning from the first degree received):-

S. No.	Degree/Course	Year	% of Marks/ Grade	Name of University
1.				
2.				
3.				
4.				
5.				

7. Post Doctoral/Training Experience including academic visits abroad:-

Sr. No.	Duration	Institution	Designation	Nature of Work

8. Teaching Experience (From date of first appointment):-

Sr. No.	Position	Duration		Total Duration in years
		From	To	
1.				
2.				
3.				
4.				

9. Participation and contribution in relevant areas in higher education:-

	Organization	Area of specialization	Duration	
			From	To
Visiting Professor				
Resource Person				
Others (Specify)				

10.

S.No.	Innovative Academic Programmes formulated	Years of Introduction

11. Important MoUs formulated for academic collaborations:

S. No.	MoU formulated	Name of Agencies/ Departments involved	Year of MoU

12. Position of Chairs:

S. No.	Name of Chair	Name of Agencies/ Departments involved	Period of holding chair

13. Experience of Academic Administration (viz Dean/Director/HoD/Proctor /
Warder /Superintendent/Registrar/IQAC etc.

S. No.	Name of Institution	Position held	Task/ responsibility assigned	Duration		Duration in year
				From	To	

14. Research Experience:-

S. No.	Name of Institution	Research Position held	Research Areas Pursued	Duration		Duration in year
				From	To	

15. Sponsored Research Projects:-

S. No.	Title of Project	Funding Agency	Position Held	Duration	
				From	To

16. Special Achievements:-

Sr. No.	Name of Institution	Position Held	Period	Detail of special achievement
1.				
2.				
3.				

17. Publications output:-

- I. No. of research papers published in international journals.
- II. No. of research papers published in national journals.
- III. Paper presented in international conference/seminars/workshops.
- IV. Paper presented in national conference/seminars/workshops.
- V. Books authored.
- VI. Books edited/Chapter.
- VII. Popular articles.
- VIII. Monographs.
- IX. Training Modules.
- X. Patents, if any;
- XI. Any other publications/

Note:- List of publications as above should invariably enclosed with C.V.

18. Awards/Honors/Merit Certificates/Applications/Fellow etc:

Sl. No.	Name of Award	Year	Details of Awards/	Contribution for which award/given

19. Fellow of Academy/Professional Societies etc.

Sl. No.	

20. Association with International institution/agencies/Societies:-

Sl. No.	Name of Institution	Nature of association	Period with details		Contribution done
			From	To	

21. Association with National level institutions agencies/Societies.

Sl. No.	Name of Institution	Nature of association	Period with details		Contribution done
			From	To	

22. Consulting experience

Sl.No.	Client Organization Name	Nature of Assignment	Duration of Assignment

23. Guide assignments

Sl.No.	Level	No. of students guided
1.	P.G.	
2.	M.Phil	
3.	Ph.D	
4.	Post Doctorate	

24. Your vision for the University and why you are most eligible candidate for the post(500 words).

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25. Are there are any criminal or civil cases pending against you in any court of law in India or abroad or have you ever been convicted by any Civil Criminal court in India or abroad. YES/NO

(In case of Yes copies of relevant documents and rulings in favour or disfavor may be attached for reference.)

26. Is/are there any Departmental enquiry (yes) and/or preliminary enquiry(ies) pending against you and /or you have been penalized resultant to any Departmental enquiry(ies): YES/NO

(In case of Yes copies of relevant documents and rulings in favour or disfavor may be attached for reference.)

DECLARATION BY THE CANDIDATE

I, solemnly declare affirm that:

1. The particulars furnished by me in the said application form are correct and I have not concealed or misrepresented any facts in it.
2. I also declare and fully understand that in the event of any information furnished being found false or incorrect at any stage, my application/candidature is liable to be summarily rejected at any stage, and if, I am already appointed my services are liable to be terminated without any notice from the post of the Vice-Chancellor as per Act and Statutes and other applicable rules.

Place:

Date:

Signature of the Applicant

NOTE: Candidates are advised to attach copy of all relevant documents relating to experience, research publication etc.